



2022-2023 Childcare Registration Process

Dear LPS Families,

We are proud to continue to offer high-quality childcare programs for our families. We know that these services are essential, particularly for working parents/guardians. Each year, the district holds a registration process and the available spots fill quickly. In an effort to best utilize our resources, we have adjusted the registration process to improve our ability to offer quality childcare services. The primary change from past practice is in regards to the shifting of registration priorities. Those priorities are listed below.

Please see the following important information, in advance of the registration windows opening this spring.

Jackson Childcare 2022-2023 School Year

- On April 19, 2022, registration for **returning families seeking full-time childcare (M-F)** will begin through EZChild Track from 6:00 a.m. - 6 p.m.
- **Returning families** who are seeking part-time childcare may register starting April 19 (between 6:00 a.m. - 6 p.m.) but the application will only be considered **after** returning full-time families and new full-time families are placed in the childcare classrooms.
- On April 20, 2022, (between 6:00 a.m. - 6 p.m.) registration for **new families who are seeking full-time childcare (M-F)** will begin through EZChild Track. *Part-time childcare for new families will not be available.*

Jackson Summer Childcare 2022-2023

- On April 19, 2022 (between 6:00 a.m. - 6 p.m.) registration for **returning families who are seeking full-time childcare (M-F)** will begin through EZChild Track.
- On April 20, 2022 (between 6:00 a.m. - 6 p.m.) registration for **new families who are seeking full-time childcare (M-F)** will begin through EZChild Track.
- Summer childcare will run from June 21, 2022 - August 26, 2022 from 7:00 a.m. - 5:30 p.m.
- Childcare will not be available on July 4, 2022.
- Part-time childcare will not be available.

REGISTRATION PROCESS

Follow this link to [EZChildTrack Parent Portal - Quick Start](#) to begin the registration process. Accounts cannot be set up until registration opens. The link includes instructions on how to use the EZChild Track program.

This link will open for registration on Monday, April 19, 2022, and will remain open from 6:00 a.m. - 6:00 p.m. Space is limited. **Registrations must be completed on a computer or laptop.** If you are new for fall registration, you will need to register on the “New Parents Open Account” (blue parent portal). If you are an LPS staff member please use your staff email address when setting up your account.

Currently enrolled childcare families who already have an EZChild Track account will not need to set up a new account. For new families, there are five steps to the registration process. Each page will allow 20 minutes before the system is automatically timed out. Parents/guardians will need the following information to register: Child's physician information and emergency contact information.

Reminder: Registration cannot be completed via a cell phone - please use a computer or a laptop to register.

On the Terms and Conditions page, please click "agree" for each required form. Then, **complete, download, and print each fillable form and bring them with you on the first day of Childcare.**

Thank you ~ we look forward to providing this service to you and your family!

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