

WELCOME TO THE LIVONIA PUBLIC SCHOOLS

We want you to be able to complete your registration visit.
Use this checklist to make sure you have the required documents.
Additional information may be required to complete the registration process.

Parent/Legal Guardian must be present to register the student.
One Parent/Legal Guardian must reside within the Livonia Public Schools school district in order to register the student.

STUDENT INFORMATION

- ORIGINAL Birth Certificate** – parent name on Birth Certificate MUST match name on parent's government i.d., or further proof of parentage will be required, i.e. Marriage Certificate or Divorce Papers showing name change.
- Immunization Records** – New entrants and all 7th grade students must have ALL required immunizations or a *Certified Waiver* from the Wayne County Department of Health.
- IEP/504 Plan** – Only needed if your student receives special services.

ADDITIONAL INFORMATION WILL BE REQUIRED FOR STUDENTS IN THE FOLLOWING GRADES:

- Kindergarten:** Vision Exam **Middle School:** Last Report Card
- High School:** Check-out Sheet from previous school Last Report Card
 Unofficial Transcript (If at least one semester of high school has been completed.)

PARENT/GUARDIAN INFORMATION

- Driver's License or Government issued I.D.
- Guardianship Papers (if applicable)

One of the following:

- Current Property Tax Bill
- Current Lease – must have address, term (beginning and end date), and signatures of both the tenant and landlord.

One piece of business mail, dated within 30-days of registration. MUST include your name and address.

- Utility Bill (other than water) Government Documents Other Business Mail
- Forwarding order from the U.S.P.S. – good for 30-days until business mail is received

LIVING IN THE HOME OF A LIVONIA RESIDENT – NOTE: *If it is found that the student does not reside in your home, you (homeowner/lessee) will be responsible for the payment of tuition for the student).*

Both the homeowner/lessee and the parent or guardian will be required to provide notarized Residency Affidavits (provided to you at registration), along with the following required documentation:

Homeowner/Lessee:

- Driver's License or Government issued I.D.

One of the following:

- Current Property Tax Bill
- Current Lease – must have address, term (beginning and end date), and signatures of both the tenant and landlord.

One piece of business mail, dated within 30-days of registration. MUST include your name and address.

- Utility Bill (other than water) Government Documents Other Business Mail
- Forwarding order from the U.S.P.S. – good for 30-days until business mail is received

Parent/Guardian:

- Driver's License or Government issued I.D.

One piece of business mail, dated within 30-days of registration. MUST include your name and address.

- Utility Bill (other than water) Government Documents Other Business Mail
- Forwarding order from the U.S.P.S. – good for 30-days until business mail is received