

Fundraising Guidelines Per LPS Board of Education and SHS Policies

It is the responsibility of the applicant to ensure that the following guidelines are clearly understood and followed by all of the participants in the approved fundraiser.

All coaches/sponsors should inform their assistants, parents and participants of these guidelines.

1. All fundraisers must be approved by the Principal and the Athletic Administrators or the Student Activities Director. This must be done every year, regardless of whether the same fundraiser has been approved in the past. Coaches and sponsors must submit applications for fundraising. Parents and students cannot submit an application for the coach or sponsor.
2. All fundraisers must be voluntary for students and parents.
3. Groups and organizations may only participate in a maximum of 3 fundraisers per year.
4. Fundraisers cannot in any way be connected to grades, citizenship marks, class standing, or other recognition.
5. Two groups may **NOT** do the same type of fundraiser at the same time.
6. If fundraisers are offered to raise funds for trips or anything else, students who do not or cannot raise the money must have the same opportunity to go anyway.
7. Fundraising projects **MUST NOT** involve students in door-to-door sales. This applies to residential sales as well as attempts to solicit business donations. Bottle drives in the community are acceptable. Individual accounts for fundraising are prohibited. No outside bank accounts are permitted. No outside cash funds are permitted.
8. Fundraisers should provide a product or service.
9. The sale of any item, such as candy, is not to take place during classroom time. Sales are limited to before school, during lunch, and after school.
10. Bake sales are permitted only if the items to be sold are pre-packaged.
11. The sale of tickets or goods to students within the school by NON-SCHOOL endorsed organizations or individuals is prohibited.
12. Do not solicit staff members.
13. Sponsors/coaches must deposit monies after each event rather than waiting until the end of the program or season.
14. Students should not have cash in their possession.
15. Money raised under the auspices of SHS activities, clubs, or athletics must go into an SHS Activity/Sport Account.
16. In the case of concession stands, other than those sponsored by the Booster Club, parents that assist in conducting concession stands must give the funds to the sponsor/coach who maintains an ongoing accounting record. (See #15)
17. Sponsors/coaches/designated adults must be present during all fundraisers.
18. Please See the Athletic Administrator/Student Activities Director before proceeding with the fundraiser if you have any questions.



Student-Athlete/Parent Guide to Participation in School Sponsored Athletic Programs 2019 – 2020

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*Striving for excellence;
learning for life.*

Academic Eligibility Standards for Participation as a Student-Athlete in the Livonia Public Schools

Participation in school sponsored athletic programs plays a significant role in the development of our student-athletes. Lifelong traits such as teamwork, self-discipline, effort, and perseverance give substance to the concept of 'educational athletics'. Granting all this, the primary focus of our student-athletes will always be in the arena of academic achievement. Performance in the academic classroom supersedes performance on the athletic fields.

Toward that end, LPS student-athletes will be expected to be passing all of their classes to remain eligible for competition in athletic contests. The guidelines for this eligibility standard are set forth below:

CARD MARKING GRADES

1. Grades of student-athletes will be reviewed by the athletic director at five week intervals.
2. Student-athletes who have two failing grade(s) at the time of the review will be deemed ineligible for competition for a period of one week.
3. Student-athletes who are failing only one class are eligible for competition if their grade point average in their remaining classes is at a 2.0 or above.
4. A failing grade is defined by a grade of lower than a D-; a period of one week is defined as beginning on Monday and ending on the following Sunday.
5. Ineligible students may practice with their teams, but are not to compete during scrimmages, games, or other events and contests.
6. An ineligible student may become eligible after sitting out a week and by having improved his/her academic performance such that he/she has no failing grades or that his/her currently running card marking GPA is at or above a 2.0 in his/her remaining five classes.
7. Ineligible students will remain on a weekly ineligible status. Their grades will be reviewed on a continuing weekly basis until they have met the performance standard and are deemed eligible.

SEMESTER GRADES

1. The athletic director will review end-of semester grades.
2. All student-athletes who have earned two failing grade(s) on the end-of-semester report card will be deemed ineligible for competition for a period of sixty (60) scheduled school days.
3. Student-athletes who are failing only one class are eligible for competition if their grade point average in their remaining five classes is at or above a 2.0.
4. After being ineligible for a period of sixty (60) scheduled school days, that student may return to eligible status if he/she has met the academic performance standard.
5. A failing grade will be defined as an 'E', and 'EW', and 'I', or a 'NC' as reported for the semester grade.
6. Ineligible students may practice with their team, but are not to compete during scrimmages, games, or other events and contests.

GENERAL INFORMATION

1. Card marking and semester grade point averages will be calculated using a standard scale such that
A = 4.0, B = 3.0, C = 2.0, D = 1.0, E = 0.0.
2. Additional Honor points for Accelerated, AP, or IB classes will not be included in the calculation of a student's GPA.
3. Summer school coursework can make an ineligible student eligible during the fall semester. Courses that are taken during the summer do not have to be exact courses that were failed in the previous semester.
4. Ineligible students will not have any portion of their athletic fee reimbursed.
5. Unless otherwise specified in an Individual Educational Plan Committee, these eligibility standards will apply to special education students.

Athletic Philosophy

The interscholastic athletic program at Stevenson High School is a vital and integral part of the total educational program. Research indicates a student involved in extracurricular activities has a greater chance for success during adulthood. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school.

The purpose of interscholastic athletics is to make a positive contribution to the development of the participants, spectators, school and community.

As an integral part of the educational process, the athletic program should always conform and support the objectives and standards of the school. The total educational curriculum must take precedence to the athletic program. Athletes should strive for educational excellence, playing excellence, as well as staying within the boundaries of good sportsmanship.

We hope the information provided here makes both your child's and your experience with the Stevenson High School athletic program less stressful and more enjoyable.

Parent Code

As parents of students at Stevenson High School, we understand that attending any school activity or athletic event (paid or unpaid) does not give us the right to be unsportsmanlike, abusive physically or verbally to advisors, officials, players, coaches or fans. We understand that attending a Stevenson High School athletic event or extra-curricular activity is a privilege and that school personnel may revoke the privilege temporarily or permanently for inappropriate conduct.

HEADS UP CONCUSSION

Please read the "**Parent & Athlete Concussion Information Sheet**". To learn more go to: www.cdc.gov/concussion

Optional Accident Insurance Available

It is the practice of Livonia Public Schools to offer you the opportunity to purchase supplemental accident insurance from a private commercial agent. Information on benefit plans and costs are available in all school offices. Both the terms of coverage and costs may vary from year to year, so you are encouraged to review the insurance information carefully. High school football is *excluded* from the standard supplemental accident insurance plans, but information on a policy for football players which covers only the football season is also available in high school administrative offices. Persons interested in purchasing such insurance should contact the appropriate school office.

Objectives of Participation

1. To provide a positive image of school activities at Stevenson High School.
2. To provide students with opportunities for physical, mental, and emotional development.
3. To experience team play along with loyalty, cooperation, and fair play.
4. To create a desire to succeed and excel.
5. To practice self-discipline and emotional maturity while learning to make decisions under pressure.
6. To develop an understanding of the value of extra-curricular activities in a balanced educational experience.
7. To demonstrate good sportsmanship at all times.
8. To develop leadership qualities and skills.

Expectations for Stevenson High School Student-Athletes

The following ten expectations are what a Stevenson High School student-athlete should encompass:

1. Follow all training rules, school rules and regulations.
2. Exhibit good sportsmanship towards the opponents, officials, teammates and fans.
3. Work to excel in academics.
4. Put team goals ahead of personal goals.
5. Be a role model for all students before, during and after school.
6. Have pride in yourself, your team, your school and care for your facility.
7. Respect, but never fear the opponent.
8. Work harder than the competition, both in and out of season, and never quit!
9. Be on time and prepared for practices, meetings and games.
10. Accept the results, learn from the mistakes, focus on the goal and never give up.

Livonia Public Schools Dual Sport Participation Guidelines for High School

A Student-Athlete at the High School level may participate in two sports in the same season (Dual Sport Participation) using the following guidelines:

- The student-athlete must obtain agreement from both coaches that they are supportive of the student's plan (practice schedules, etc.) and that the student will be able to participate in both sports. If either of the coach disagrees, then the athletic director will facilitate and/or make the final decision.
- Once the plan is in place, the student-athlete must declare his/her primary sport and from that point forward any conflicts will be dealt with by the student attending his/her primary sport. For example, if a football kicker/soccer player who declares soccer as his primary sport, if there is a soccer game the same night as a football game, the student-athlete will participate in the soccer game.
- If there is a game for each sport that occurs on the same day at different start times, then the athlete may participate in both sport games however, the game schedule will not be manipulated to accommodate this situation.

Parent/Coach Relationship

Both parenting and coaching are extremely difficult vocations.

By establishing an understanding of each role, we are able to communicate the benefits of extra-curricular activities to children. As parents, when your children become involved in the athletic program, you have a right to understand what expectations are placed on your child.

This begins with clear communications from the coach.

Communication You Should Expect From Your Son/Daughter's Coach

1. Philosophy of the coach
2. Expectations the coach has for your child as well as all the players
3. Locations and times of all practices and contests
4. Team requirements, i.e. fees, special equipment, off-season conditioning, etc.
5. Procedure should your child be injured during participation
6. Discipline that results in the denial of your child's participation
7. Parent/athlete feedback forms will be available for your constructive input at the conclusion of the season

Communication Coaches Expect From Parents

The coach of your child's sport expects to receive the following communications from parents:

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance if and when possible
3. Specific concern in regard to a coach's philosophy and/or expectations

As your child becomes involved in athletic programs at Stevenson High School, he or she will experience some of the most rewarding moments of his or her life.

It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times, discussion with the coach is encouraged.

Appropriate Concerns To Discuss With Coaches

1. What the expectations are for your son/daughter during practices and games
2. Ways to help your child improve
3. Concerns about your child
4. Academic support and college opportunities

It is very difficult to accept your child's not playing as much as you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be the best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach.

Other things must be left to the discretion of the coach.

Issues NOT Appropriate To Discuss With Coaches

It is inappropriate to discuss the following topics with coaches:

1. Playing time
2. Team strategy
3. Play calling
4. Other student athletes

If You Have a Concern to Discuss with a Coach, This is the Procedure You Should Follow

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary, the following procedure should be used to help promote a resolution of the issue:

1. Call to set up an appointment with the coach.
2. If the coach cannot be reached, call the Athletic Director at 734-744-2660, ext. 48994.
3. Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution.
4. Use the 24-hour rule – wait to discuss a situation with a coach until 24 hours after the contest.

What Can a Parent Do if the Meeting With the Coach Did Not Provide a Satisfactory Resolution?

1. Call and set up an appointment to meet with the Athletic Director at 734-744-2660, ext. 48994 to discuss the situation.
2. At this meeting, the appropriate next step can be determined if the situation is still unresolved.

ATHLETIC CODE OF CONDUCT RESPONSIBILITIES OF THE ATHLETE

Although athletes by their nature place stress on the development of specific skills to be utilized in competitive sports, their sponsorship by schools places them within the broader context of the schools' educational objectives. Equally important to the development of the skills needed to complete in a particular sport is the development of positive social attitudes and interpersonal relations. The student who serves on a team that competes interscholastically represents himself, the family, the team, the school and the community. The athlete is, therefore, responsible for appropriate behavior in season and out of season. This includes the summer and times when the athlete is not on a team. Failure to adhere to these expectations may result in removal from the team.

In addition to the foregoing expectations, members of athletic teams have these specific responsibilities:

1. Athletes will be responsible for all school equipment that is issued to them during a sport season. This responsibility will be based upon the following guidelines.
 - a. All equipment will be issued by the coach, and a record card will be kept recording the items of equipment. The athlete will be responsible for this specific equipment.
 - b. All school issued equipment and or clothing/uniforms are to be worn only to appropriate events as determined by the athletic director.
 - c. Athletes must maintain their equipment in reasonable and clean condition. The coach will be responsible for establishing a procedure to be followed for the cleaning of uniforms. Any student who fails to return equipment at the prescribed time, unless excused by the coach, will be reported to the school administration.
 - d. All equipment must be returned to the coach at the end of the sport season. Athletes are required to pay for all lost equipment and may be restricted from participating in any other extracurricular activity, or practice session, and/or from accepting athletic awards, until this obligation has been cleared by the coach or athletic director.
2. Student-athletes represent more than their individual selves; they represent their team and their school. Because participation in interscholastic athletics is not mandated, it is deemed a privilege, and as such, student-athletes will be subject to additional rules and regulations to which the regular student body, in some cases, would not.

a. Upon the sole determination of school officials, any student-athlete who is found in possession, distributing or selling under the influence, or using illegal substances to include tobacco products, alcohol, mood altering drugs, or a performance enhancing substance banned by the MHSAA will face immediate disciplinary consequences that prohibit participation in athletic contests, practices, and scrimmages. There will be no distinction among in-season and out-of-season offenses or between illegal substances. The student may be permitted to resume participation in practice once any school suspension has been served.

b. A first offense consequence will result in a suspension for 50% of the contests/dates for that season. The 50% of competition contests/dates consequences will begin with the current season and may extend into the next season of athletic participation on a percentage basis if the 50% consequence cannot be completed within the current season.

For instance, if there were only four contests/dates remaining in a season comprised of twenty contests/dates, the student-athlete would forfeit 4 of 20 contests (20%) of the current season and then 30% of the next season of participation. The suspension will stand and extend through all MHSAA tournament contests, but those contests/dates will be added into the current season's consequence which will lessen the next season consequence.

c. The student-athlete facing a suspension that will extend into two seasons, must complete the second sport season in its entirety-s/he could not quit the next sport season before the team has its natural season-ending conclusion or else the missed contests/dates served during the second sport season will not satisfy the original suspension.

d. Punishment for school or athletic related incidents of theft by an athlete participating on a team in any sport season will be determined by the coach, athletic director and a building administrator. An athlete could be removed from the team for the remainder of the season for this violation.

Examples:

#1. In a sport with nine contests, the offender will lose 50% participation or 4.5 of those contests. If the infraction was enforced for games eight and nine, the student would have served 2/9s (or 22%) of their penalty, which would mean the remaining 28% of the penalty would be served during the next season of participation. If that next season of participation had a schedule of 20 contests, the penalty would be calculated as .28 x 20 = 5.6 games enforced from the start of the season. Suspension calculations will be rounded to the lowest half game or full game. In the instance above the suspension would stand for 5.5 games.

#2. In a sport season with 20 contests, the offender will lose 50% participation or ten of those contests. If the infraction was enforced for the last six games, the student has only served 6 out of 20 game season or 30% of their consequence and the remaining 20% would be applied to the next season of participation. If the same team played in two MHSAA tournament games following the regular season, the student has now served 8 of a 20 game season (40%) and needs to complete the consequence by serving the remainder of the suspension during 10% of the next season of participation.

e. An athlete participating on a team in any sport season who is suspended from school for any reason will not be allowed to practice with the team or participate in any athletic contests during the suspension.

f. An athlete is expected to display a high degree of sportsmanship in relationship to opponents, teammates, coaches officials and spectators. Excessive display of temper, loss of self-control, use of profanity or abusive language, or the making of obscene gestures will not be tolerated. The first violation will result in the athlete being removed from the remainder of the contest and may include one additional contest. A second violation and all subsequent violations will result in the athlete being removed from the remainder of the contest, suspension from the next contest, and/or may result in removal from the team.

g. It is expected that each member of an athletic team will express a high degree of loyalty toward the members of the team and the coach. Excessive displays of disloyalty could result in disciplinary action. Student athletes are not to upload or post to social media websites content including, but not limited to, any comments, photographs, videos, or other materials that reflect negatively upon themselves, the team, or the school. Consequences for violating this policy may include dismissal from the team, suspension from school or expulsion.

h. Any athlete who in a hostile manner interacts physically with an official, coach or school supervisory personnel will immediately lose his/her eligibility for participation in the interscholastic athletic program for that sport season and possible permanent exclusion from interscholastic sports in the district.

3. Student athletes will be subject to the LPS Academic Eligibility Standards, beginning with the 2011-2012 school year. Poor performance in the classroom will result in a loss of athletic eligibility. For specific details see the Student Handbook or your Athletic Administrator.

4. Athletes represent the middle or high school while traveling as a team. It is expected that the athlete's conduct will be that of a good citizen at all times. Dress requirements may be established by the individual coach. Each athlete should dress in accordance with these requirements.

5. An athlete may participate in two (2) sports in the same athletic season.

Approval must be granted from both program coaches and the athletic department. The athlete and his/her parents must have also complete a dual sport participation form. Any conflicts that may occur will be resolved by the building administrator. Dual sport participation will usually be allowed only at the Varsity level of play.

6. Athletes are expected to attend all practices, meetings, and games. If it is necessary for an athlete to miss a practice session, meeting, or game due to illness, injury, family emergencies or family vacation, it is incumbent upon the athlete to make arrangements with the coach. Authorized or excused absences from school are excused absences from athletic participation. However, athletes who miss a practice session or meeting because of an unexcused absence will be denied the right to participate in one competitive contest for each day of scheduled practice or meeting that has been missed. A second unexcused absence from a practice or meeting may result in removal from the team. Athletes who miss a game because of an unexcused absence will miss the next two games or contests, or they may be removed from the team.

7. In order to participate in an athletic activity or contest, a student must have attended school at least one-half day on the date of the scheduled activity. It is the responsibility of both the student as well as the coach to comply with this regulation. Other than illness, there may be emergency reasons for school absence that may qualify an athlete to participate in an athletic event on the same day. Such exception, however, must have prior approval of the athletic director.

Limited Team Membership - A student who, after practicing with or participating in an athletic contest or scrimmage as a member of a middle or high school athletic team, participates in any athletic competition not sponsored by his or her school in the same sport during the same season, shall become ineligible for a minimum of the next three (3) days of competition and maximum of the remainder of that season in that school year. The following exceptions will apply:

1. Ice hockey and all individual sports will apply the limited team membership rule from the point of a student's first participation in a contest or scrimmage, rather than practice.
2. During a season an individual may participate in a maximum of two (2) individual sports meets or contests in that sport while not representing his or her school.