

ROOSEVELT ELEMENTARY SCHOOL



30200 Lyndon
Livonia, MI 48154
Phone: 734-744-2775
Fax: 734-744-2777

<http://roosevelt.livoniaschools.org/>

AdvancEd Accredited School

William R. Green II, Principal

August 26, 2019

Welcome back to school Roosevelt Tigers!

It is with great enthusiasm I welcome you back to the 2019-20 school year. I look forward to another wonderful year of learning together. We begin our journey together on Tuesday, September 3, 2019.

Twenty-five years ago, I began my journey as an employee of our school district. One thing that hasn't changed over those years is the promise, joy, excitement, and nerves that a new school year brings. One of the primary reasons each year brings such joy is due to the phenomenal support of my family. My wife Margaret and my children Luke, Jacquelyn, and Drew keep me well rounded and inspire me daily. This I believe helps me become a more effective servant leader. I also feel well prepared to guide parents through their educational journey as well. I have had experience on this journey with my own children and have much wisdom, guidance, and understanding to offer. My advice and counsel are free but sometimes as parents we have to go through these experiences ourselves. My door is always open!

Another factor the years have been so joyful is due to the amazing schools and families in Livonia Public Schools. Your child is truly right where they need to be! Roosevelt Elementary School is filled with supportive teachers, parents, and great students. I continue to be impressed with the positive parent involvement, the dedication of our teaching staff, and the kind boys and girls who work so hard for us each day. Margaret and I are reminded daily what a blessing it is to have children. Livonia Public Schools and the community of character they cultivate each day in their students made a tremendous impact on our own children. The positive start they had in elementary school was critical in helping them build a solid social and academic foundation. The various opportunities via clubs, music, arts, and sports helped complete them during secondary school. Please enjoy and be involved in each stage of your child's life, for it seems like a blink of an eye how fast they grow up!

I will never forget that you are sending us your most precious resource(s)! Each year your children come to us searching for knowledge, friendships, a caring adult, and a safe place to learn about the world around them. It will be our responsibility to work together as partners to ensure a successful school year for your child. I love serving the families of the Livonia Public School's school district. Our staff is dedicated to inspiring and challenging your children daily while making learning a joy filled experience.

You have made the right choice by sending your child to Roosevelt Elementary School!

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Please understand that throughout the first week(s) of school, numerous pieces of information will be coming home with your child. It will seem like a lot of information and can be overwhelming, but the Roosevelt staff wants to communicate with you as much as possible to ensure a solid beginning for you and your child. In addition to your child's classroom information, our district website www.livoniapublicschools.org and the school website <http://roosevelt.livoniapublicschools.org> will be the main source for school news and information. The web calendar will be updated on a regular basis and we will attempt as much as possible to encourage our families to visit our website.

ARRIVAL /DISMISSAL

Our parking lot serves many important functions but the top priority is a safe arrival and dismissal for all! *Our arrival and dismissal procedures can be found in the Quick Links section on our website.* For those returning to Roosevelt, the flow will be the same as last year. Be on the lookout for a sign in the rear loop directing cars to pull forward. ***Thank you to Riley S. a former Roosevelt student for her design.***

- The front loop off Lyndon is for buses only.
- The South loop off Henry Ruff is recommended for Kindergarten students, late arrivals, and early dismissal parking. Other grades are welcome to use this loop as well.
- The North loop off Henry Ruff has expanded parking spots as well as serving as a drop off and pick-up loop for children.

Children at all grades will have designated safe arrival areas in the morning. We will have numerous staff members assigned around the building to ensure everybody gets to the "right spot." In addition, we will have a safe and orderly dismissal procedure in place as well. If there are necessary changes to the arrival/dismissal and traffic flow situation, I will let you know. **PLEASE BE SAFE, KIND, AND PATIENT!**

BREAKFAST AND LUNCH

Children need healthy meals to learn and grow. Daily our children at Roosevelt have access to breakfast from 8:40-8:55 a.m. and lunch during the student lunch hour. Breakfast costs \$1.75 and lunch costs \$3.25. Milk is \$.50. Your child may qualify for free or reduced breakfast (\$.30) and lunch (\$.40).

- The link below should be used by parents to apply for Free or Reduced breakfast/lunch. A hard copy form is also available in our school office. <https://frapps.horizonsolana.com/LIVP01>
- This link at [MyPaymentPlus](#) should be used to set up your online account for lunch purchases.

A copy of the **lunch menu** for the school year can be found on our school website in the *Quick Links section* in the bottom left hand side of the screen or the tab under Parents-Food Service.

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CLASSROOM ASSIGNMENT

Thank you for your patience and understanding on class placement notifications. **Classroom placements and bus assignments (if applicable) will be available on [Parent Connect](#) this Wednesday, August 28 after 4:00 p.m.**

*As you will recall there was an opportunity last spring to submit any student placement consideration forms to the Roosevelt office. To that end, I respectfully request that you refrain from requesting changes to your child's placement. **The focus now is on developing strong relationships between our staff, students, and parents!** If you have specific concerns at any time during the school year, I encourage you to set up an appointment with your child's teacher.*

E-MAIL BLASTS and PARENT CONNECT FROM ROOSEVELT HELPS KEEP YOU INFORMED!

You will receive e-mail alerts from my office at least one time per week! In addition, information about your child is contained in Parent Connect. A history of my email updates will be kept on our school website.

FIRST DAY OF SCHOOL

As a reminder, Tuesday, September 3, 2019 is a half-day for all students in grades k-4. Arrival begins at 8:45 a.m. and dismissal will take place at 12:10 p.m. ***All parents are welcome to visit the GYM on the morning of the 3rd as the Roosevelt PTA will be providing refreshments and an opportunity for us to catch up with one another.***

PLEASE BECOME AN ACTIVE MEMBER OF THE Roosevelt PTA!

- Our ASD preschoolers will have an orientation on Tuesday and they will begin their regular schedule on Wednesday, September 4, 2019.
- Wednesday, September 4, 2019 will be a **full day of school** for grades k-4 (8:54-3:59 p.m.).
- ASD Kindergarten begins their first full day of school on September 4 as well. Their school day runs from 8:25-3:30 p.m.
- The lunch program will begin on Wednesday, September 4, 2019. Lunch is from 12:10-1:00 p.m. for grades 1-4 and from 12:35-1:25 for kindergarten students.

HEALTH CARE PLANNING

Ms. Stowell and/or Mrs. Taylor will be available on Thursday, August 29th after 9:30 a.m. for medication drop off. No appointment is necessary, and it should only take a few minutes. When you bring in the paperwork and medication, you need to see either Ms. Stowell or Mrs. Taylor directly. They will need to review the information and make sure the appropriate signatures are present. All medication is kept in the office so only one set is needed. For safety reasons, please do not leave it on the counter or with any other staff. Additionally, they will not be able to receive or give medication to SACC personnel. While we apologize for any inconvenience this may cause, we have different processing procedures.

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If you are unable to come Thursday, please stop by to see one of them on the first day of school. If you have any questions, Ms. Stowell or Mrs. Taylor can be reached by email at jmartz@livoniapublicschools.org or ktaylor10@livoniapublicschools.org. As a reminder **All** medication (over the counter and prescription) dispensed at school, requires a physician's order. Medication authorization forms are available in the school office or on the district website.

HOME SCHOOL COMMUNICATION

Home school communication is a key ingredient to your child's success! You will receive information about your child, our school, and the Livonia Public Schools through our district and school website, the *Roosevelt PTA*, Email and phone blasts, parent connect, information sent home from your child's teacher as well as the *LPS Dialog* publication.

PTA BOARD

I would like to publicly thank the Roosevelt PTA Officers for their tremendous work these past few months. They have worked this past summer to bring us a school year of great events and have committed funds that will positively impact your students in the classroom. The PTA officers this year at Roosevelt are:

- President- Tara Moeller
- Vice president- Amy Cashin
- 2nd VP- Deanna Busse
- Secretary- Jennifer Weiser
- Treasurer- Nancy Warner

TRANSPORTATION

Please check your Parent Portal for transportation information. The Transportation Hotline will be operational through September 6 between the hours of 10:00 a.m. to 2:00 p.m. Contact the hotline by calling 734-744-2500, ext. 42184 or 42185, or email lpsbus@livoniapublicschools.org.

- Please do not use the hotline to request a change in your assigned stop.
- Stops are assigned only to students who are eligible for transportation.
- After September 6 anyone still needing a bus stop assignment should call the Transportation Department directly at 734-744-2517.
- You can also visit their website at <https://www.livoniapublicschools.org/departments/transportation>

We appreciate your patience the first week of school with our bus routes. I recommend that your child is at their bus stop a few minutes early the first week of school until transportation routes have been finalized. In addition, you should expect some transportation delays at the end of the day as well.

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In closing, as your principal I will support our district vision and mission by being present in classrooms, observing teaching and learning, and taking an active role during lunch and recess time. Therefore, I may not be immediately available in the office when you visit, but I will always contact you within 24 hours. If there is an emergency, please leave a message with Mrs. Pac and she will notify me. Of course, you can always email me at wgreen4@livoniapublicschools.org.

My sincere wishes for a wonderful school year! I hope the memories you and your family created this summer were priceless. I look forward to seeing you at **Curriculum Night on September 5, 2019.**

Enjoy Labor Day Weekend!

Mr. Green