

Webster Elementary School PTA  
32401 Pembroke, Livonia, MI 48152



## PTA Meeting Minutes

**Wednesday, March 10, 2021 7:00 pm**

Present: Chris Chmura, Valerie Jackson, Annie Wilk, Liz Biddle, Cecilia Morelli, Shelly Pung, Sarah Pelletier, Monique Cadoret, Lora Boka, Karlee Kerr, Melissa Raveed, Tracey Schenk, Tom

- I. Call to Order (Chris Chmura) - 7:01pm
- II. Review and Approval of Meeting Minutes (All)
  - A. Monique Cadoret made a motion to approve; Cecilia Morelli seconded. The minutes are approved.
- III. Principal's Report (Mrs. Boka)
  - A. District news: the zero-tax increase bond will be on the May 4 ballot - the bond proposal includes air conditioning in district buildings
  - B. LPS Educational Foundation program is holding a fundraiser where raffle tickets can be purchased for teachers to have a chance to win a day off (and be subbed by central office staff).
- IV. Budget Update (Monique Cadoret)
  - A. Income:
    1. Five Below: \$142
    2. Kroger: \$156 (check just received, so not reflected yet)
    3. Amazon Smile: \$121
    4. Box Tops: \$50
  - B. Expenses:
    1. Care and maintenance of laminator
    2. Virtual field trips
    3. Student periodicals
- V. Updates
  - A. Reflections (Monique Cadoret)
    1. We had a winner at the state level that is moving on to the national level: Alexis Tsang.
    2. We also had a third and a fourth place winner in the state.
    3. Certificates, medals, and plaques will be distributed this week.
  - B. March is Reading Month (Valerie Jackson)
    1. Reading trackers: students may not submit multiple trackers for multiple raffle entries - only one entry per student. There will be one winner per Family/Program.
    2. Tuesday, March 16: virtual author visit with Vic Jackson. He is planning to give a 40-minute presentation and then take questions.
    3. Wednesday, March 24: Virtual Family Night. We plan to place participants in breakout rooms where they will cycle through four or five reading/book-related activities. All participants will be entered into a raffle to win one of three Amazon gift cards.
    4. Book Fair will open Friday and remain open through next week.
      - a) Face to face students will preview the book fair on Friday and shop next week (teachers will communicate shopping days).
      - b) Virtual students will be able to shop virtually and have their books

shipped to the school for free (or they can opt to pay to have them shipped to their homes).

c) There will be opportunities to win free books.

C. Dine Outs / Fundraisers (Annie Wilk)

1. We plan to have a dine-out in April.
2. Five Below fundraiser (Northville and Livonia locations): March 22 - 28 (we get 10%)

D. Youth Making a Difference (Susan Kanai / Chris Chmura)

1. Celebration will be virtual, so no need for a large display.
2. Susan is setting up a Google Form where photos, etc. can be uploaded and then submitted to the district. Deadline to submit will be April 5.

E. April Raffle (Chris Chmura)

1. April 12 - 30, prizes awarded in May
2. Raffle prizes include: Goldfish swim class for a month, Google Home, Cranbrook passes, Barnes & Noble gift cards, family games, book sets.
3. Families will be able to purchase tickets for specific raffle items.

F. John Waling Grant Program (Chris Chmura)

1. We would like to rename the annual PTA scholarship the John Waling Grant Program.
2. In addition to the \$500 scholarship that we give annually to a graduating ACAT alum, we would like to give a \$500 grant annually to an ACT-18 alum who is finishing at the Skills Center.
3. Liz Biddle offered for the Biddle family to donate the money to cover the scholarship this year so that it does not affect our budget.
4. Monique made a motion to add a budget line named the John Waling Memorial Grant Program. All in favor; none opposed. The motion passed.

G. 2021-2022 Board (Chris Chmura)

1. Anyone interested is encouraged to reach out to any current board members with questions.

VI. General discussion

A. Shelly Pung asked about 6th grade send-off and memory books.

1. We are definitely going to create and distribute memory books.
2. We are committed to sending off the 6th graders in some fashion - we will know more in April when we have guidance from the district about what is safe and allowed.

VII. Adjournment - 7:42pm