

# Adlai E. Stevenson High School

33500 Six Mile Road · Livonia, MI 48152 · (734) 744-2660 · Fax: (734) 744-2662

May 5, 2022

Dear Parents/Guardians of Stevenson Seniors:

On behalf of everyone at Stevenson High School, I extend my congratulations to you and your senior on their anticipated graduation from Stevenson High School. The commencement is one of the most cherished events in a student's life. The purpose of this communication is to share with you and your senior some very important information related to the upcoming graduation. It is critical that you and your student read carefully. The Stevenson Commencement Ceremony is a dignified occasion. To help maintain the distinction of this event, we ask that you reinforce with your student and guests the importance of complying with the guidelines outlined in this letter.

It is essential that all students be on their best behavior throughout the remainder of the school year, including the graduation ceremony. We expect that seniors at Stevenson will remain focused on their education and behave responsibly throughout the culmination of the school year. Students with conduct deemed as inappropriate or disruptive to the educational process will be disciplined. Such behavior will not be tolerated and may result in the student(s) not being allowed to participate in such activities as the prom or the commencement ceremony. No school suspension will be reduced to allow someone to participate in graduation. Poor decisions made at prom may result in a student(s) not being allowed to participate in the commencement ceremony, as well as the Senior All Night Party. We have been proactive in reminding students to be on their best behavior. Please know that many colleges and universities require the self-reporting of any major discipline incidents that occur after acceptance into their institution.

## COMMENCEMENT PRACTICE - THURSDAY JUNE 2 - SHS COMPETITION GYM @ 7:30 A.M.

- **PARTICIPATION:** All graduating seniors planning to participate in the commencement ceremony **must** attend commencement practice. Seniors will be dismissed for the remainder of the day at the conclusion of the practice (approximately 10:30 a.m.). It is expected that Seniors leave the campus in a timely manner at the end of the practice.
- **SENIOR BREAKFAST:** Breakfast will be available to Seniors at 6:45 a.m. in the North Cafeteria.
- **DRESS CODE:** Seniors are expected to be dressed in proper school attire for the commencement practice.
- **BEHAVIOR:** Students are expected to be on their best behavior during the practice. Any student who is unable to conduct themselves appropriately will be removed from the practice and may forfeit the opportunity to participate in the commencement ceremony.
- **CAPS AND GOWNS:** Students will receive their caps and gowns at commencement practice, but only if all financial obligations (i.e., commencement fee, library fines, textbook fines, etc.) have been met and all textbook and materials have been returned. Any problems with caps and gowns must be resolved at the conclusion of the commencement practice with the representative from Jostens.
- **HONOR CORDS:** Honor cords will be included in Honor's Night envelopes. Students who do not attend Honor's Night will receive them prior to the commencement practice.

## COMMENCEMENT CEREMONY - Friday June 3 – USA Hockey Arena @ 7:00 p.m.

- **ARRIVAL TIME:** Graduates should report by 6:00 p.m. to assemble and organize by 6:15 p.m. in the tunnels. Please allow ample time for traffic.
- **PERSONAL BELONGINGS OF GRADUATES:** The Arena does not have an area where graduates will be able to store their personal belongings during the ceremony. Therefore, graduates should plan accordingly.
- **GRADUATE ATTIRE:** Acceptable attire is dress pants with collared shirt and tie, dress slacks, dresses, appropriate dress shoes. Tennis shoes will not be permitted. Sunglasses are not to be worn. Decorations such as flowers or pins are not to be worn on caps and gowns. All students must groom in a manner acceptable for a dignified occasion. Failure to comply with the dress expectations may prevent students from participating in the ceremony.
- **BEHAVIOR:** All graduates will be expected to conduct themselves with dignity in the manner befitting this occasion. Participation in the graduation exercise is a privilege, not a right. Any graduate who misbehaves, or who appears to be under the influence of alcohol or any other intoxicating substances, will not be permitted to participate in the commencement exercise.
- **APPLAUSE:** Please hold your applause until the end. The appropriate time for applause will be when seniors are granted their diploma and the last graduate returns to their seat, I say, "Will the audience please stand with me and congratulate our graduates."
- **SEATING:** Guest seating will open at 5:30 p.m. Tickets are not required for admission. There will be no reserved seating. Seats are first come, first serve.
- **PICTURES:** Please be mindful and respectful of those who are seated near you. It distracts from the ceremony and prevents others from being able to see their child walk across the stage. A professional photographer from GradFoto will be on hand to take still pictures of students receiving their diplomas. The stage area will be available for pictures after the ceremony.
- **DIRECTIONS/PARKING:** USA Hockey Arena is located at 14900 N. Beck Rd. Plymouth MI 48170 734-453-6400

## GENERAL INFORMATION

- Loud comments, noisemakers, and the like are extremely inappropriate for this occasion and drown out the calling of graduates' names. Please refrain from any such actions. All families deserve the right to hear the names of their graduates.
- Everyone's cooperation and assistance are needed to help ensure the commencement ceremony is memorable for all stakeholders.

Again, on behalf of Stevenson High School, I offer my congratulations and best wishes to you and your student. The decorum and dignity of this event are extremely important to our staff, graduates, their families, and friends. Thank you in advance for your cooperation and understanding while allowing our senior class to receive the recognition they deserve. If you have any questions or concerns regarding any of these activities, please feel free to contact Ms. Rozman, Senior Class Sponsor, [arozman@livoniapublicschools.org](mailto:arozman@livoniapublicschools.org). We are looking forward to a wonderful evening.

All the best,

Pete Mazzoni,  
Principal

P.S. – Be sure to check the [SHS Scholarship & Financial Aid](#) page

# Adlai E. Stevenson High School

33500 Six Mile Road · Livonia, MI 48152 · (734) 744-2660 · Fax: (734) 744-2662

## Senior Calendar

- **Senior Honors Night:**  
Wednesday, May 11, 7:00 p.m. SHS-Performing Arts Center.  
*Invitation only*
- **Prom:**  
Friday, May 27, 7:00 p.m. – 11:00 p.m.  
[Laurel Manor](#)  
39000 Schoolcraft Rd. Livonia, MI 48150  
734-462-0770
- **Senior Assessments:**  
Tuesday May 31 & Wednesday June 1.  
End of marking period assessments for seniors will be administered during regular class periods. If seniors are assigned more than three finals on either testing date, they may contact their administrator to help better balance this testing load.
- **Senior Breakfast:**  
Thursday June 2, 6:45 a.m. SHS North Cafeteria
- **Commencement Practice:**  
Thursday June 2, 7:30 a.m. –10:30 a.m. - Stevenson Competition Gym
- **Commencement:**  
Friday, June 3, 7:00 p.m.  
[USA Hockey Arena](#)  
14900 N. Beck Rd. Plymouth, MI 48170  
734-453-6400
- **Senior All-Night Party:**  
Friday, June 3, 9:30 p.m. - 2:30 a.m. – Stevenson High School  
[Senior All Night Party](#)  
Students must arrive by 10:30 p.m.  
Tickets on sale through June 2.