

**RILEY UPPER ELEMENTARY SCHOOL**  
**PTA General Membership**  
**Meeting Minutes**  
**September 11, 2018**

1. Call to Order at 6:38pm
2. Welcome and Introductions

Attendees:

Sandy Kopacho	Shari Shaw
Kristyn S. Cousino	Sherri Mazzoni
Cathy Miner	Keith Klinczok
Hassan Sobh	Andrea Nolan
Leslie Hinkle	Lori Sosnowski
Todd Davis	Stephanie Christie
Nicole Dant	Madeline Acosta

Board Members

- a. President – **Todd Davis**
  - b. Vice Presidents – **Lori Sosnowski & Stephanie Christie**
  - c. Recording Secretary- **Madeline Acosta**
  - d. Corresponding Secretary- **Tracy Lang** (interim)
  - e. Treasurer – **Nicole Dant**
3. Principal's Report
    - We have quite a few new staff members this year, including Mrs. Mazzoni, our Assistant Principal, three 5<sup>th</sup> grade teachers, a 6<sup>th</sup> grade teacher, a new Resource teacher, and an Instructional Coach.
    - Improving our drop-off and dismissal has been our priority. One way to be a part of the solution is to allow your students to take the bus, if they can. Not all students that can take the bus are making use of this resource.
    - Enrollment is up from last year, with 734 students in our building. We have more School of Choice students that must drive to/from school, which may be contributing to the increase in traffic.
    - iReady is an adaptive computer test, which provides quick results on your student's current progress in Reading and Math.
    - F&P testing leads to determining students in need of interventions.
    - Lunch groups will rotate each semester, so students will have a chance to have lunch with different student groups throughout the year.
    - Schoolcraft Community College is hosting a Multicultural Fair on March 29<sup>th</sup>
    - Popcorn Days and Bagel Days will return. Stay tuned for info on designated Fridays.
  4. Teacher's Report- **Shari Shaw**
    - We have a dedicated Maker's Space for STEAM activities and are in need of volunteers to set up the space in order for students to eventually be able to use it. Be on the lookout for a Signup Genius requesting volunteers and donations. If you're interested in joining the Maker Space Committee, please contact Ms. Shaw or keep an eye out for an eblast with opportunities for collaboration and participation.
  5. Budget Report – **Nicole Dant**
    - Budget is attached for review.
    - **Cathy moved to approve the school budget. Keith Klinczok seconded the motion. All in favor. The budget has been approved.**

6. Committee Reports

- a. Fall Festival/Trunk-or-Treat – Paula Steele
- b. Membership: Jen McPherson, Nicole Dant, Todd Davis
- c. Welcome Table: Todd Davis
- d. Box Tops: Cathy Miner
  - The first deadline for submission is Oct. 20<sup>th</sup>. There will be prizes awarded for the class with the most submissions. Details to follow.
- e. Mixed bag fundraiser: Lori Sosnowski
- f. Roller Skating – TBA
- g. Birthday Boards: Cathy Miner
- h. Reflections: Cathy Miner
  - This year's theme for the 50<sup>th</sup> anniversary is "Heroes Among Us"
- i. Restaurant/Dine-outs: Todd Davis
- j. Directory – Nicole Dant
- k. Holiday Shop – Todd Davis
- l. Battle of the Books – Shari Shaw, Paul Fairbrother
- m. It's a Small World – Ms. Kline

Upcoming Events

- Ongoing PTA Membership Drive – One 5<sup>th</sup> grade and one 6<sup>th</sup> grade class, with 100% participation, will be eligible for a prize.
- September 13 – Fall Pictures
- October 9 – Riley PTA General Membership Meeting
- October 17-18: Parent/Teacher Conferences
- October 17-18 – Book Fair & Bake Sales during Conferences
- October 19 – Fall Fest/Trunk-or-Treat
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7. Comments/Questions

8. Next Meeting scheduled for October 9<sup>th</sup>, 2018 at 9:30am

9. Meeting adjourned at 7:39pm

Minutes respectfully submitted by Madeline Acosta